

<p>Date: Tuesday, June 2, 2009 Attendees: (14) PTA Members, Assistant Principal Sigrid Ryberg, Jon Mitchell (2) Board Members.</p>	
AGENDA ITEM	MOTIONS/COMMENTS
Call Meeting to order	<p>President- Welcome Administrators, teachers, members</p> <p>President opened with a formal recognition of all PTA volunteers for 2009 service and awarded each with gift basket and a PTA volunteer certificate. All volunteer names were read regardless if present or absent to recognize their service to London Towne PTA for the 2008-2009 school year.</p>
Minutes	<p>PTA Minutes (May 5, 2009) distributed to members and member request for written revision of budgetary items before May minutes to be approved other items in minutes approved as read by the members.</p>
New Business	<ul style="list-style-type: none"> A. Budget items in current minutes were reviewed. Specific Line items discussed, expenditures revised to be added to revised May minutes , per budget committee members request B. Audit Committee needs to convene by June 30, 2009 to begin audit process and complete Audit before upcoming school year. Discussion and review of bylaws regarding who should form/join the audit committee from current budget committee members C. End of Year PTA Board report- vacant Board positions- to date: Treasurer &, 2nd Vice President/Volunteer Coordinator. D. New Board 2009-2010 PTA Board Presented- Tabitha Morrison-President Jill Hamilton- Vice President, Claudia Galvez- 2nd Vice President, Karen Daly- Secretary, Joy Volarich-Treasurer E. Cafeteria and Library need volunteers .

	<p>F. <u>Spring Fair Committee report out</u></p> <p>(75) volunteers estimated –covered most volunteer meals Suggestion of a \$100 gift card from home Depot for use of Cub Run Spring Fair games for upkeep</p> <p>G. Issue of Custodians payment for Saturday service/work during Spring Fair-Hours clarified for each staff on hand</p> <p>H.</p> <p>I. Patricia Humphrey provided Fairfax County programs feedback- needed more visibility of HAT program- in room, crowds outside</p> <p>J. Needed preregistration table to poll numbers expected-promote HAT program</p> <p>K. Lower numbers than expected in HAT</p> <p>L. enrollment-willing to come back to provide separate Health Fair</p> <p>M. SACC providers recognized as PTA volunteers-providing childcare services</p> <p>N. Cafeteria staff to be recognized with Ruby Tuesday Luncheon</p> <p>Budget Subcommittee to form Audit Committee for end of year Audit to be completed before start of new school year 2009-2010.</p> <p>New LTE Board to meet with exiting PTA Board in mid-July 2009 to transfer official book, documents</p> <p>New Board-select members to attend VA Richmond conference</p>
Adjournment	Meeting adjourned at 8:00pm

Minutes prepared by: Aldrina Maiden, London Towne PTA Secretary
June, 2009