

London Towne PTA
Minutes from the General Membership Meeting
January 25, 2012 | 8:30 am EST

PTA Mission Statement: "To enhance the academic success of LTES students by celebrating and supporting all families with opportunities for meaningful school and community involvement."

Call to Order

The meeting was called to order at 8:38 am by President Maria Baylock. A quorum of the paid general membership was established.

Opening Ceremonies

Maria Baylock opened the meeting and welcomed all members and guests present.

Prior Meeting Minutes

The minutes from the November 12, 2011 general membership meeting were presented and discussed. Maria Baylock inquired whether there were any corrections, comments or objections. Hearing none, Maria declared the minutes approved as presented.

PTA Officers' Reports

President's Report

President Maria Baylock highlighted the up-coming calendar of events. The February 2nd Spirit Night will be for K-3rd grade students and the February 9th Spirit Night will be for 4th-6th grade students. Maria also reminded everyone of Movie Night on Friday, February 3 which will feature "Dolphin Tale" and "Alvin & the Chipmunks" – the movies are free and refreshments will be available for purchase. Ms. Kathy Smith from the FCPS School Board will be presenting at the February PTA meeting on Wednesday, February 15 – please join us. The Family Fun Dance is set for Friday, February 17. Mr. Rodney Williams, a dance instructor, will be presenting at the March PTA meeting. A Family Science Night is being planned for April – more details to follow. After School Clubs are being planned which will commence in May – you are encouraged to keep an eye open for lottery enrollment sign-ups for these clubs later this Spring. The Family Fun Fair is being planned for Saturday, May 19. We are looking for volunteers. Please contact Donna Garcia (2ndVP@londontownepta.com) if you are interested in assisting.

Maria also announced the start of construction for an outdoor classroom in the school's courtyard. Maria encouraged all parents to tour the space and support the building efforts. Volunteer opportunities will be announced early this coming Spring.

Also, as a reminder, all parents are encouraged to continue to monitor the PTA website for news, announcements and volunteer opportunities (www.londontownepta.com).

Maria asked if there were any questions or clarifications related to the President's Report. Maria responded to a few questions and then asked that the report be filed as presented.

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Treasurer's Report

The Treasurer's Report was presented by Finance Committee Chair Joy Volarich standing in for Treasurer Sandi Williams.

Total December receipts were \$6,487.66 including \$5,365.00 from the Silent Auction and \$894.01 from Bingo Night. Additional receipts were booked for the Sixth Grade Fund (\$139.00), Spirit Item sales (\$50.00), Membership Directory sales (\$20.00), and other sundry revenues totaling \$19.65.

Total December expenditures were \$5,109.54 including \$3,486.75 in Spirit Item purchases, \$1,094.00 in 6th Grade T-shirt purchases, and \$544.22 in Bingo Night costs. Additional expenditures were booked for teacher supply grants (\$222.36), prepaid expenses for future Assemblies (\$150.00), donation to Holiday Express for wrapping paper (\$146.35), Silent Auction costs (\$96.86), and other sundry expenses totaling \$89.00.

Joy reported that Bingo Night netted \$550 in profits and the Silent Auction netted \$5,250 in profits.

Maria Baylock asked if there were any questions or clarifications related to the Treasurer's Report. Hearing none, Maria asked that the report be filed as presented.

School Principal's Report

Principal Sigrid Ryberg made a brief “state of the union” presentation regarding LTES. She offered some perspective regarding the change in school demographics and the challenges the school faces to adapt to these changes. A significant current focus for the school over the next few months is achievement and standards testing. Every LTES student in grades 3-6 will be required to take four to six SOL tests online. Mr. Jon Mitchell was introduced as the school's testing coordinator. Ms. Ryberg thanked all parents for their on-going support of the kids and the school.

Maria Baylock asked if there were any questions or clarifications related to the Principal's Report. Hearing none, Maria asked that the report be filed as presented.

Report of the Executive Board

President Maria Baylock introduced Joy Volarich, Chair of the Finance Committee, and asked her to present an update on the PTA Fiscal Year 2011-12 Budget.

Joy presented the initial budget approved by the PTA at the start of the school year and proposed revisions to the current budget based on actual revenues and expenses for the first six months of the fiscal year. The Finance Committee proposed adding/increasing the following expenditures to the current fiscal year budget:

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| • Outdoor classroom, phase 1 | \$5,000 |
| • Technology fund (principal discretion) | \$5,000 |
| • Spring After School Clubs (teacher subsidy) | \$3,000 |
| • Classroom grants | \$800 |
| • Assemblies | \$800 |
| • Field trips | \$300 |
| • Student Leadership Conference (Bull Run) | \$100 |

After considering these additional expenditures, the Finance Committee estimates a revised ending cash balance of \$14,427 by June 30, 2012. Joy fielded questions from the parents regarding the proposed changes to the budget. Following discussion, Donna Garcia made a motion to approve the Fiscal Year 2011-12, as revised. Tina Whittington seconded the motion. President Maria Baylock asked for discussion from the PTA membership. Following discussion, a voice vote was taken and the motion was carried by a majority of the PTA membership. The Revised Fiscal Year 2011-12 Budget was approved.

Maria Baylock asked if there were any questions or clarifications related to the Finance Committee or Executive Board's Reports. Hearing none, Maria asked that the report be filed as presented.

New Business

Maria Baylock asked if there was any new business to be discussed. Hearing none, Maria moved to the next item on the meeting agenda.

Announcements

Our next meeting will be held Wednesday, February 15, 2012, from 7-8 pm in the school library.

Meeting Adjournment

The meeting was adjourned at 9:20 am.

Feature Program

A special thanks to Ms. Karen Ambrose for presenting "The Many Faces of Giftedness" based on a recent leadership conference she attended. Anyone with questions can contact Karen directly at KAAmbrose@fcps.edu.